

ISPAHANI

M . M . ISPAHANI LIMITED

Ispahani Building (2nd Floor)

14 – 15 Motijheel C/ A

Dhaka – 1000

LEAVE APPLICATION FORM

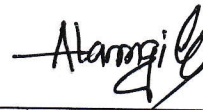
Dated: 16.02.21

Name: Muhammad Alamgir Hossen Designation: Executive Dept: Accounts & Finance.

Type of Leave PL/CL/ML from 20.02.21 To 20.02.21 Total 1 Days

Purpose of Leave- Personal Occution

Address during Leave period- Kishorgonj, Katiadi.



Signature of Applicant

He / She has got at his / her credit _____ days CL, PL, ML as son _____

Signature of HRD

Recommendation of Supervisor _____

Recommendation Head of the Department _____

Approved by the authority _____

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Dated :

Mr / Mrs _____

Your are granted _____ days PL / CL/, ML with pay / without pay with effect from
To _____ Total _____ day.

Signature of Authority